

VACANCY ANNOUNCEMENT

Job Summary

Position: Clinical Officer Intern – 2 Posts
Reports To: Project Leader
Work Station: Bagamoyo
Apply By: October 10, 2023

Institute Overview

Ifakara Health Institute (IHI) is a leading research organization in Africa with a strong track record in developing, testing and validating innovations for health. Driven by a core strategic mandate for research, training and services, the Institute's work now spans a wide spectrum, covering biomedical and ecological sciences, intervention studies, health-systems research, service delivery and policy translation.

Position Summary

Ifakara seeks a qualified **Clinical Officer** to fill an internship position. The Clinical Officer will provide support at the Ifakara Clinical Trial Facility located in Bagamoyo.

Duties and Responsibilities

- Assist patients according to National Guidelines for Clinical Management, Standard Treatment Guidelines and Local guidelines.
- Assist in reviewing laboratory results and resolving queries related to data collected.
- Attend internal and external meetings conducted at the facility during study conduct.
- Participate in the development of study standard operating procedures and study documents.
- Assist in communicating and duly following all personnel involved in the trial.
- Assist in supervising study procedures and ensuring that all is done well as per approved protocol ICH Guidelines and relevant local regulations (National Institute of Medical Research and Tanzania Food and Drug Authority).
- Work in a professional and ethical manner with accountability and integrity.
- Assist in attending community sensitization meetings to recruit study volunteers.
- Carry out additional duties as assigned by the Project Leader.

Qualification and Experience

- Diploma in Clinical Medicine.
- At least one year of working experience.

Skills and Competencies

- Time management to establish priorities and plan the project timelines.
- Knowledge of good clinical practice (GCP).
- Excellent computer skills.
- Self-motivated individual who is able to work with minimal supervision.
- Team player.
- Able to meet deadlines.

Ifakara Branch

Off Mlabani Passage
P.o. Box 53 Ifakara
Phone: +255232931572

Dar es Salaam Office

#5 Ifakara Street Plot 463 Mikocheni
P.o. Box 78,373 Dar es Salaam
Phone: +255222774756

Bagamoyo Branch

Off Chuguni Road
P.o. Box 74 Bagamoyo
Phone: +255232440065

VACANCY ANNOUNCEMENT

- Effective communication, collaborative and problem-solving skills.
- Good oral communication skills, and proficiency in English and Swahili languages.
- Adhere to IHI core values (Integrity, Initiative, Equity, Excellence, Accountability).

Remuneration

An attractive and competitive remuneration package will be offered to successful candidates as per IHI internship package.

Equal Opportunity

IHI is an equal opportunity employer. We prohibit intentional biases or discrimination and harassment of any kind at the work place and during recruitment. All employment decisions are based solely on job requirements and individual qualifications, and our recruitment process is governed by the labour laws of Tanzania.

Mode of Application

All candidates who meet the above job requirements should send their application letters together with their detailed curriculum vitae (CVs) showing contact addresses including email, telephone/cell phone numbers and copies of academic and professional certificates to the email address below.

The **deadline** for this application is **17:00hrs on Tuesday, October 10th 2023**. All e-mail application subject lines should include: **CLINICAL OFFICER/INTERN – Blood CHMI BAG. Only shortlisted applicants will be contacted for an interview.**

Human Resources Manager
IFAKARA HEALTH INSTITUTE
#5 Ifakara Street Plot 463 Mikocheni
P.O. Box 78,373
Dar es Salaam, Tanzania
Email: recruitment@ihi.or.tz

Ifakara Branch

Off Mlabani Passage
P.o. Box 53 Ifakara
Phone: +255232931572

Dar es Salaam Office

#5 Ifakara Street Plot 463 Mikocheni
P.o. Box 78,373 Dar es Salaam
Phone: +255222774756

Bagamoyo Branch

Off Chuguni Road
P.o. Box 74 Bagamoyo
Phone: +255232440065