

VACANCY ANNOUNCEMENT

Job Summary

Position: Research Officer - Nutritionist (1 post)
Reports To: Project Leader/Study coordinator
Work Station: Dar es Salaam
Apply By: 2nd June 2025

Institute Overview

Ifakara Health Institute (IHI) is a leading research organization in Africa with a strong track record in developing, testing and validating innovations for health. Driven by a core strategic mandate for research, training and services, the Institute's work now spans a wide spectrum, covering biomedical and ecological sciences, intervention studies, health-systems research, service delivery and policy translation.

Position Summary

Ifakara Health Institute (IHI) seeks a qualified **Nutritionist** who will be based in Dar es Salaam at the study office at Muhimbili University of Health and Allied Sciences (MUHAS) and will serve as a contact person for dietary data collection, review, coding and processing. The candidate will be responsible for ensuring overall quality of the data.

Duties and Responsibilities

- To participate in a clinical research study as per research protocol, GCP, SOPs, etc.
- To ensure the protection, rights, safety, and well-being of the study participant.
- S/he will be responsible for training research nurses and research assistants on dietary data collection.
- Review all dietary data collection forms upon arrival from the study sites.
- Conduct coding of dietary recall forms ready for entry.
- Work with the data entry team to ensure timely and correct entry of the coded dietary recall data.
- To ensure all study-related forms are properly and accurately filled and data is entered daily according to the standard operating procedures (SOPs).
- Communicate with other study staff regularly at scheduled meetings and actively participate in all meetings.
- Maintain appropriate working relationships between the hospital staff and IHI at large.
- Undertake any other tasks that the supervisor shall reasonably require from time to time.

Qualification and Experience

- Bachelor of Science in Human Nutrition.
- Prior experience working in dietary data coding in clinical research.

Skills and Competencies

- Ability to use the laptop for MMS-MAP study data collection.
- Ability to work under minimal supervision but also within a team.
- Good/Excellent writing and verbal communication skills.

Ifakara Branch

Off Mlabani Passage
P.O. Box 53 Ifakara
Phone: +255232931572

Dar es Salaam Office

Plot 463 Mikocheni
P.O. Box 78,373 Dar es Salaam
Phone: +255222774756

Bagamoyo Branch

Kingani Area
P.O. Box 74 Bagamoyo
Phone: +255232440065

VACANCY ANNOUNCEMENT

- Excellent attention to detail.
- Adhere to IHI core values (Excellence, Integrity, Equity, Accountability and Initiative).

Remuneration

An attractive and competitive remuneration package will be offered to successful candidates as per IHI salary scales.

Equal Opportunity

IHI is an equal opportunity employer. We prohibit intentional biases or discrimination and harassment of any kind at the work place and during recruitment. All employment decisions are based solely on job requirements and individual qualifications, and our recruitment process is governed by the labour laws of Tanzania.

Mode of Application

All candidates who meet the above job requirements should send their application letters together with their detailed curriculum vitae (CVs) showing contact addresses including email, telephone/cell phone numbers and copies of academic and professional certificates to the email address below.

The **deadline** for this application is **17:00 on Monday, 02 June 2025**. All e-mail application subject lines should include: **[Research officer Nutritionist – MMS-MAP Study]**. **Only shortlisted applicants will be contacted for interview.**

Senior Human Resources and Administration Manager,

IFAKARA HEALTH INSTITUTE

Plot 463 Mikocheni

P.O. Box 78,373

Dar es Salaam, Tanzania

Email: recruitment@ihi.or.tz

Ifakara Branch

Off Mlabani Passage
P.O. Box 53 Ifakara
Phone: +255232931572

Dar es Salaam Office

Plot 463 Mikocheni
P.O. Box 78,373 Dar es Salaam
Phone: +255222774756

Bagamoyo Branch

Kingani Area
P.O. Box 74 Bagamoyo
Phone: +255232440065