

VACANCY ANNOUNCEMENT

Job Summary

Position: Clinical Officer (1 Post)
Reports To: Project's Principal Investigator – MSMT2 Project
Work Station: Kagera
Apply By: 22 August 2025

Institute Overview

Ifakara Health Institute (IHI) is a leading research organization in Africa with a strong track record in developing, testing and validating innovations for health. Driven by a core strategic mandate for research, training and services, the Institute's work now spans a wide spectrum, covering biomedical and ecological sciences, intervention studies, health-systems research, service delivery and policy translation.

Position Summary

The Ifakara Health Institute (IHI) in collaboration with the Ministry of Health through the National Malaria Control Programme (NMCP), the President's Office, Regional Administration, and Local Government (PO-RALG), National Public Health Laboratory (NPHL) and the National Institute for Medical Research (NIMR) are jointly implementing the second phase of the project on molecular surveillance of malaria in Mainland Tanzania (MSMT2). **IHI** is seeking a highly motivated and experienced **Clinical Officer** to perform field activities for the project.

Duties and Responsibilities

- Participate in the preparation of different study documents such as informed consent forms (ICFs), Case report forms (CRFs), study logs, standard operating procedures (SOPs), and others.
- Participate and assist in the training of health facility staff and other researchers involved in the different surveys, on study protocol, good clinical practices (GCP) and good clinical laboratory practices (GCLP), SOPs and any other relevant study procedures.
- Assist or facilitate sample collection from the field according to the project's targets and SOPs.
- Work with other members of the project to quantify and provide support to the IHI procurement unit in the procurement of research materials for different project activities.
- Ensure each health facility and/or field sites are provided with and receive adequate research materials.
- Assist in supervising data collection in the field and ensure adherence to the study protocol, GCP and GCLP, and other relevant guidelines.
- Assist in ensuring the records of all research materials distributed to the study health facilities and sites are properly and safely kept.
- Ensure the records of samples and data which are collected in different surveys are properly and safely kept as per SOPs.
- Ensure all the collected data and samples are delivered to the laboratory on time for further processing.
- Ensure good and effective communication is employed at all times while interacting and working with different stakeholders, including regional and district authorities, the

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communities, health facility staff, community health workers, project staff and field teams; for successful implementation of project activities.

- Participate in writing study reports and manuscripts.
- Perform other duties as may be assigned by the supervisor.

Qualification and Experience

- Diploma in Clinical Medicine.
- Experience of data and sample collection in health facilities and communities.
- Experience of conducting supportive supervision to health facility staff and other study teams.
- Experience of working with the MSMT2 project will be an added advantage.

Skills and Competencies

- Good interpersonal and communication skills including ICT knowledge.
- The applicant should have complex problem-solving skills, decision-making, independence, critical thinking, time management, and teamwork skills.
- The applicant must have the ability to work independently, and with minimal supervision, and good verbal and written communication skills; with good commands of both Kiswahili and English.
- Attentive to details and leadership skills.
- Good clinical practices and Good clinical laboratory practices.

Remuneration

An attractive and competitive remuneration package will be offered to successful candidates as per IHI salary scales.

Equal Opportunity

IHI is an equal opportunity employer. We prohibit intentional biases or discrimination and harassment of any kind at the work place and during recruitment. All employment decisions are based solely on job requirements and individual qualifications, and our recruitment process is governed by the labour laws of Tanzania.

Mode of Application

All candidates who meet the above job requirements should send their application letters together with their detailed curriculum vitae (CVs) showing contact addresses including email, telephone/cell phone numbers and copies of academic and professional certificates to the email address below.

The **deadline** for this application is **16:30 hrs on Friday, 22 August 2025**. All e-mail application subject lines should include: **CLINICAL OFFICER – MSMT-2. Only shortlisted applicants will be contacted for interview.**

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